

**DeKalb County Illinois, Local Emergency Planning Committee (LEPC)  
[Unapproved] Minutes of General Meeting 2006-01-16**

**Call to Order:**

The meeting was called to order at 18:35 CDT by Frank Beierlotzer, LEPC Chair, in the conference room of the DeKalb County Highway Department, 1826 Barber Greene Road, DeKalb IL.

**Roll Call:**

Eight members were present at the start of the meeting:

Frank Beierlotzer	Law Enforcement, LEPC Chair
Bruce Meerman	Regulated Facility, LEPC Vice Chair
George Greene	Community: Red Cross, LEPC Secretary/Treasurer
Joe Herrmann	Hospital
Joe Jones	Firefighter
Jerry Lane	Local Government
Scott Mooberry	Environmental
Jim Quinn	Transportation

Since eight of the eleven groups were represented in attendance, the meeting had a quorum.

In addition, Barry Leonard was present, representing Dennis Miller (Local Government/ESDA).

There were several guests. Bob Seyller represented the Town of Cortland. Representing Scout Troop 16 were Ben Lane, Dan Johnson, Dan Gifford, Tom Dwyer, Matt Dwyer, Zach Johnson, and Eric Gifford.

**Secretary/Treasurer Report**

Greene, Secretary/Treasurer, reported that no funds were received or spent since the last meeting. The LEPC treasury balance remains at \$0. Motion to approve by Herrmann, seconded by Jones and approved unanimously

The minutes of the 2005-01-17 meeting were not available. Greene summarized the previous meeting's activity from partial notes. Meerman moved to accept the minutes as reported, seconded by Mooberry. Approved unanimously.

**Chair Report**

Beierlotzer proposed that Jeff McMaster of the DeKalb City Fire Department be accepted as a new LEPC member. Approval was unanimous.

The position of Information Coordinator is open, held in the interim by Beierlotzer. After some discussion of the position requirements, Mooberry indicated he would consider taking the position.

IEMA now requires regulated facilities to use their system for electronic Tier II reporting.

We got a grant of HMEP funds in the amount of \$5250. This money is to be funneled on request for payment through our county ESDA.

Beierlotzer encourages all LEPC members to attend this year's Midwest Emergency Preparedness and Response Conference in Rockford. We expect that conference fees and travel expenses should be reimbursable from the grant funds.

Beierlotzer offered copies of the 2004 Emergency Response Guide (orange book) to members and guests.

Beierlotzer presented a certificate of appreciation to Barry Leonard for his pioneering role in establishing the Dekalb County LEPC, and for his performing of various administrative functions of the LEPC through the years, including Chair, Secretary/Treasurer, and Information Coordinator.

Beierlotzer proposed holding an ad hoc meeting to plan this year's LEPC activities, to be held next Tuesday, January 23 at 18:30 CDT in the Highway Department Conference Room. Several examples of such activities were suggested for consideration at that meeting

### **Vicechair Report**

IEMA created an electronic program, Tier II Manager, which does not automatically feed back the information to the local level, although they have indicated that regulated facilities still have the obligation to submit the same information to the LEPC and local fire department. The latter submissions are not necessarily electronic, however.

Leonard noted that this idea had been floated last year, and that he and others had strongly objected. Meerman added that we may need to have new training sessions for industry to explain the new reporting methods, once we understand them ourselves.

### **Conferences and Training**

As reported in the Chair reports, the Rockford conference will be coming up

### **New Business**

None.

### **Roundtable**

Joe Jones reported that a class on UCS and NIMS/NRP is now being developed. The two-day class is expected to be held sometime this spring. He recommends that at many as possible of the LEPC members plan to attend it.

There was some discussion involving the guests on how members of the community can help the LEPC effort. One thing we need is to involve more such people, from a variety of areas of activities, as regular LEPC members. Beierlotzer pointed out that the amount of time required of a typical LEPC member throughout the year is not particularly large.

The next regular LEPC meeting will be held 2006-04-17 at 18:30 in the usual conference room. Hermann moved to adjourn, seconded by Meerman. Meeting adjourned at 19:40

**Respectfully submitted,**

(signed)

**George Greene,  
LEPC Secretary/Treasurer**