

DeKalb County Illinois, Local Emergency Planning Committee (LEPC)

Minutes of General Meeting 2004-10-18

Call to Order:

The meeting was called to order at 18:34 by Frank Beierlotzer, LEPC Chair, in the conference room of the DeKalb County Highway Department, 1826 Barber Greene Road, DeKalb IL.

Roll Call:

Seven members were present at the start of the meeting:

Frank Beierlotzer	Law Enforcement
Don Englum	Regulated Facility
Craig Gilbertson	Environmental
George Greene	Community
Barry Leonard	Local Government
Scott Love	Fire Fighting
Bruce Meerman	Regulated Facility

Six of the eleven groups being represented, the meeting had a quorum. Arriving shortly after the start of the meeting, Jim Quinn, Transportation also attended. There were no guests.

Minutes of preceding meeting:

Beierlotzer summarized the activity at the previous general meeting, of 2004-07-19. No formal minutes were available, but the consensus was that his summary was complete.

Secretary/Treasurer Report

Greene, interim appointee as Secretary/Treasurer, reported that no funds were received or spent since the last meeting. LEPC treasury balance remains at \$0.

Chair Report

Beierlotzer had nothing to report.

Upcoming Conference

Beierlotzer will be attending the CEPP conference in Philadelphia, December 5-8. Leonard does not plan to attend this year. Beierlotzer reported that he would be asking other attendees about their LEPCs. In particular: status of their organization, such as bylaws and plans; size of the operation, particularly the number of regulated facilities; not-for-profit status; their ownership of equipment, such as office equipment, computers, vehicles; funding, such as grants or local government support; what training they offer to fire departments, regulated facilities, or the general public; whether they have paid employees, full or part time, and how the payroll is funded. He asked for further ideas, one of which was to see how they communicate with their community: press releases, web site, etc.

New Business

Leonard presented the current state of the LEPC web site. Leonard indicated he had been asked why we would want one. General discussion of this question followed. The consensus answer was that this is one of the community outreach efforts that we are chartered to provide. It also provides information on meetings, so that interested members of the public know where and when we meet. With the addition of the Tier II Submit information added by Leonard, this also can educate the regulated facilities on the advantages to them of using this program.

There was discussion of the web site form and content. The consensus was that the list of regulated facilities in section 1 might be a problem, since it could inform terrorists of potential targets. Better to

have that information requested under FOIA as needed, so that those who request the information are at least known. No other negative comments were made.

An ad-hoc meeting is planned for 2004-11-15 at 18:30 in the Highway Department conference room. At that meeting, the updated web site content will be discussed, and final approval will be given to it. All interested LEPC members should attend. Meanwhile, Greene will update the content to reflect the changes requested at this meeting, and to incorporate the Tier II information. Greene's plan is to have this to Leonard by 10-25, and Leonard to have it at <http://home.comcast.net/~w9jbl/lepc/lepc.html>, under his web site, by 10-31. Note that the current version of the web site is already at this URL.

Don Frederick, Fire Fighting was to present a report on whether the county's fire departments were interested in having the LEPC provide training for them. Since he was not present, this action is deferred to a later meeting.

Beierlotzer reported that he had sent a letter to IEMA asking status of their review of our plans, and requesting information on possible funding. He included a press release and member list, with a request to appoint formally any members not yet so appointed. He received a reply from Paul Rasch, dated 8-02. The reply stated that "DeKalb is among the more active" LEPCs, and offered assistance.

The following nominations of officers for the next two-year terms were made: Frank Beierlotzer for Chair, Bruce Meerman for Vice-Chair, and George Greene for Secretary/Treasurer. No further nomination being made, Gilbertson moved to close nominations, seconded by Leonard. Voted unanimously. Greene moved that, since there were no contested offices, the group approve the nominees by acclamation. Seconded by Englum. Voted unanimously. The officers take their positions as of the next meeting.

Beierlotzer reappointed Leonard as LEPC Information Coordinator, and DeKalb County ESDA Coordinator Dennis Miller as LEPC Community Emergency Coordinator.

Roundtable

Quinn noted that there is a van owned by the Sheriff's Department. Beierlotzer indicated that it is maintained for use of the Sheriff's Auxiliary. Beierlotzer had talked with Duane Rapp, commander of the Auxiliary, about putting LEPC information in it for use in an emergency. The Sheriff has the final say, and Beierlotzer will try to discuss this with him.

Love reported regarding the laboratory fluorine release at NIU that they believed the quantity was too small to be reportable, and it probably was, but that they agree a courtesy call to the LEPC would have been appropriate.

Beierlotzer requested that LEPC members look to their peers in the community as potential members, and encourage them to attend our meetings.

The next regular LEPC meeting will be held 2005-01-17 at 18:30 in the usual conference room. Leonard moved adjournment, seconded by Meerman. Adjourned at 20:12.

Respectfully submitted,

(signed)

George Greene,

LEPC Secretary/Treasurer